

Instructions for Grantees

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This form is designed to help us understand the challenges, triumphs and insights you experienced and gained while running your funded project.

We want to know about your successes and challenges. Ultimately we want to see what outcomes you achieved and if they were the intended ones.

Reporting

Reporting against the outcomes and approved budget is a requirement of the deed of grant, and must be completed by an appropriately authorised person on behalf of the applicant organisation or the projects auspicing organisation.

To the best of your knowledge the statements made within this report need to be true and correct, whilst understanding that you as the applicant organisation/auspicing organisation were approved for this grant and accepted the terms and conditions as outlined in the deed of grant or any other deed of variations relating to the project.

Term of the Grant

The Grants are for a specified period as set out in the guidelines unless a **variation** has been approved.

Timeframe

You **have a month** to complete this acquittal form after receiving it by email.

Please fill out the form as directed in the instructions or email your received containing the link to this form.

If there is any reason you are unable to complete this form by the due date please advise us by contacting the Grants Coordinator by phone on 62077331 or by emailing; actnrm@act.gov.au

Please ensure that:

- **Completion of this form has been overseen by those in your organisation that have an intimate knowledge of the funded project.**
- **Financial information is completed by an appropriately authorised person on behalf of the applicant organisation or the projects auspicing organisation.**
- **In filling out this form, that you have attached all supporting documentation where indicated in the reporting process.**

Privacy Statement

All information in this report is public information, except for all personal and financial information which will remain confidential.

We pledge to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*. To view our privacy statement, go to [ACT Government Privacy Policy](#)

Project Report

*** indicates a required field**

Project Title

2022-2023 ACT Environmental Grants Program
ACT Environmental Grants Program: Project Acquittal Form
Application No. ENV20222300068 From Friends of Dryandra Woodlands - DRAFT

Dryandra woodland (O'Connor) restoration stage 3
This question is read only.

Application Number

ENV20222300068

This field is read only.

Grant Recipient

Friends of Dryandra Woodland

Sponsoring Organisation

Molonglo Conservation Group

If Grant Recipient and Sponsoring Organisation is the same write as above

Mailing Address

12 River St Oaks Estate ACT 2620

Phone Number

0427 803 896

Email Address

president@molonglo.org.au

Project Summary

We continued the restoration of 15 ha of significant, urban park bush land between Black Mountain and Bruce Ridge Nature Reserves, land bound by Barry, Dryandra and Fairfax streets. This land is habitat for a number of species of threatened orchids and 913 species of plants and animals have been recorded. In FY22-23 we undertook significant weed control, further erosion control, rubbish removal and revegetation of degraded land. In FY23 we controlled key weeds, particularly African lovegrass, blackberry, blue periwinkle, caterpillar grass, stinkwort, St John's wort, and serrated tussock. Further, extensive removal of woody weeds was undertaken, including complete removal of the main Snowy River wattle infestation. More roll-over drains were installed to control erosion on the key walking and cycling track through the site, and previously installed drains were maintained. We supplemented previous planting with more indigenous understory species on degraded lands. Importantly, we collaborated with TCCS to install a ~900 m fence and gates along much of the Dryandra Street boundary so as to reduce illegal dumping and firewood theft. The number of species of flora and fauna recorded was increased from 498 to 913 on Canberra Nature Map in FY23.

Must be no more than 250 words.

Please summarise all project activities in relation to the Project Plan.

Project - Duration

Start Date

01/07/2022

Must be a date.

Finish Date

30/06/2023

Must be a date.

Has this project achieved the activities and milestones required? *

- No
 Yes

If the project didn't achieve the activities and milestones required please describe why?

Must be no more than 250 words.

Project - Outcomes

What outcomes were generated as a result of this project?

Outcomes are the changes that have occurred as a result of your project. Generally outcomes can be framed as an increase or decrease in one or more of the following:

- Skills, knowledge, confidence, aspiration, motivation,
- Actions, behaviour, change in policy.
- Social, financial, environmental, physical conditions.

We also want to learn more about how you tracked the outcomes of your initiative - what you measured and how.

Finally we also want to know if you encountered any unexpected outcomes generated by your project?

Please answer the questions below. Leave blank any fields that do not apply to your project.

What Outcomes were generated by your project?

1. Control of pest plants and animals. Contractors sprayed African lovegrass, blackberry, stinkwort, St John's wort, and serrated tussock. Volunteers undertook follow up spraying of these weeds plus blue periwinkle and caterpillar grass. Infestations of these species (except caterpillar grass) were reduced to negligible levels. Extensive felling and daubing of woody weeds was undertaken by both contractors and volunteers. The large Snowy River wattle infestation by Dryandra Street was completely removed. Melaleuca and other woody weeds now remain only along the NW border with Barry Drive. Rabbit populations are diminished.

2. Restoring degraded land. Volunteers planted another 150 understory plants and previous plantings were maintained on the former depot site NW of the dog park. Revegetation is looking increasingly successful. Contractors installed another 9 roll over drains on main access tracks and repaired another 5 installed in year 1.

3. Rubbish. Volunteers removed further rubbish. TCCS contractors were called to treat dumped asbestos.

4. Biodiversity. The number of species of flora and fauna recorded was increased from 498 to 913 on Canberra Nature Map. There are now 19 orchid species recorded on the site.

5. Fencing. A variation in the project budget was approved on 28 July 2022 to enable collaboration with TCCS to install ~900 m of fencing and gates along the Dryandra Street boundary. This will limit waste dumping, firewood theft and off-road vehicle access.

How did you track these outcomes?

1. Control of pest plants and animals. Weed spraying mapped on ACT Government Field Maps for Treated Weeds FY23 (screenshot attached). See also attached photographs.

2. Restoring degraded land. Numbers of tubestock planted. Number of drains installed and maintained. See attached photographs.
3. Rubbish. Noted on work party record sheets.
4. Biodiversity. Recorded on Canberra Nature Map.
5. Fencing. It was built! See attached photographs.

Where any of your outcomes unexpected? If so why?

Revegetation of treated land has benefited from the wet growing season. This also increased weed reinfestation.

Evidence of Outcomes

Please provide two pieces of evidence to show that you have achieved the outcomes of your project. This could be a document created, before and after photos or other similar items. Please contact the Grants Coordinator if you are unsure what evidence to include.

IMPORTANT:

Your evidence of outcomes should reflect and support your project budget as well as any approved project variation.

Evidence 1

Filename: Dryandra work party photos FY23.pdf

File size: 3.7 MB

Please attach evidence of your on-ground activities

Evidence 2

Filename: Dryandra woodland weed spraying in FY23.pdf

File size: 111.7 kB

Please attach evidence of your on-ground activities

Dealing with challenge

Were there any challenges encountered and, if so, how did they influence the outcomes?

1. Difficulty in securing services of a contractor for rabbit control due to ACT Government certification requirements.
2. The wet season increased weed growth and control contractor scheduling.
3. Increase in firewood theft with higher energy prices, leading to reprioritisation to build a new fence.
4. Utility companies undertaking works in an environmentally damaging manner, requiring extensive liaison with TCCS to rectify.

Must be no more than 100 words.

Outline any actions taken to rectify challenges and/or improve the project outcomes

Reprioritisation of work, favoring weed spraying and fencing over planting, rabbit and woody weed control.

Must be no more than 100 words.

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Do you or your organisation have any plans to continue, monitor or further develop this project beyond the funded period?

- Yes
- No

If yes, please outline your plans for the project.

We plan ~6 work parties per year to focus on:

- a) Weed control;
- b) Revegetation; and
- c) Rubbish removal.

A \$3,000 grant has been received from the open garden scheme in FY24 to support these works.

Must be no more than 100 words.

Project Outputs

What outputs did your project generate?

These are the tangible items a project generates.

Examples would include

- the number of trees planted,
- area of planting (Hectares),
- area of weed treatment (Hectares),
- the number of volunteers engaged in the project,
- the number of pest species eradicated.

List your initiative's outputs below, including numbers and timeframes where possible. Leave blank any fields that do not apply to your project.

IMPORTANT:

Your evidence of outputs should reflect and support your project budget as well as any approved project variation.

Number	List	Type of Treatment
Must be a number.	Attach documentary evidence of delivery ie: Photos of areas treated or trees/shrubs planted, social media posts, receipts for expenditure, photos from events, attendance record for volunteers	From the drop down list choose achievement output
15	<i>No files have been uploaded</i>	Hectares Planted/Treated
150	<i>No files have been uploaded</i>	Plants Planted
14	<i>No files have been uploaded</i>	Pest/Weed Treated
57	<i>No files have been uploaded</i>	Volunteers engaged
9	<i>No files have been uploaded</i>	Events

Lessons Learned

What did you learn as a result of undertaking this project?

Planned work needs to be flexible to address changing seasonal conditions.

Must be no more than 100 words.

We are particularly interested in lessons that may help others undertaking similar work. Think about what you learned about your inputs (money, skills, personnel, time - too much; too little; about right?); your assumptions (were they 100% right, only partly right, or were the results a complete surprise?); and the context of the project/program (timing; targeted beneficiaries; geographic settings - were they right; wrong; about right?)

Communication Material

Has the project produced any visual, audio representations, documents, or advertising?

- Yes
 No

Please provide an example of your communication

No files have been uploaded

and/or

Provide web link:

Must be a URL

and/or

Provide additional details:

Please include captions, if relevant

Have you obtained permission from participants/volunteers to use the images in any media in regard to the project?

- Yes
 No

Financial Report

*** indicates a required field**

Project Income & Expenditure

IMPORTANT:

Financial Reporting against the Projects Approved Budget is a requirement of the Deed of Grant or any Deed of Variations and must be completed by an appropriately authorised person on behalf of the applicant organisation or the projects Auspicing Organisation.

Please complete the Financial Report for all actual expenditure including government, nongovernment and private, as well as any in-kind contributions.

Use the 'Notes' column to provide any additional information you think we should be aware of.

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Project Income

In accordance with the Deed of Grant or any Deed of Variations you have been provided with funding to this value. Please complete the financial statement of all actual income per your Approved Project Budget, including government, nongovernment and private, as well as any in-kind contributions.

Use the 'Notes' column to provide any additional information you think we should be aware of.

Project Income Item (as per Deed of Grant Project Budget)	Project Budget Approved Item - (\$ Allocated GST Exc)	Actual Budget Item Income (\$ GST Exc)	If different from Application Approved Budget Item indicate approval of change
Select the category from the dropdown list. One per line	Must be a dollar amount	Must be a dollar amount.	
2020-2021 ACT Environment Grant Grant Funding	\$19,624.00	\$19,624.00	
2020-2021 In-kind Contribution	\$14,602.00	\$34,321.00	
2020-2021 Other Contrib	\$0.00	\$15,378.50	Agreed by ACT NRM Jul22, \$6K from grant
2020-2021 Other Contrib	\$0.00	\$160.00	Donation

Project Budgeted Expenditure Items	Budgeted Expenditure Amount (\$ GST Exc)	Actual Expenditure (\$ GST Exc)	Notes
		Must be a dollar amount.	
Other: Fencing	\$0.00	\$21,378.50	\$6K from grant
Other: Rabbit fumigation	\$2,400.00	\$0.00	
Other: Drainage	\$5,000.00	\$4,950.00	
Other: Woody weed control	\$2,400.00	\$1,985.86	
Other: Weed spraying	\$5,940.00	\$5,154.14	
Other: Plants and guards	\$2,100.00	\$0.00	Provided in kind

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Other: Volunteer labor	\$14,602.00	\$34,231.00	
Other: MCG administration	\$1,784.00	\$1,784.00	

Income & Expenditure Totals

Income Total

\$69,483.50

This number/amount is calculated.

Expenditure Total

\$69,483.50

This number/amount is calculated.

Income - Expenditure

\$35,257.50

This number/amount is calculated.

Please attach a signed letter from a financially authorised delegate of your organisation (or sponsoring organisation), stating that the grant was acquitted as per the project budget or any subsequent approved variation.

Filename: ENV20222300068 - Dryandra Street Woodland 3 financial acquittal ltr.pdf

File size: 174.4 kB

NOTE: Max 5mb per file

BUDGET DISCREPENCIES

Please explain reasons for any major variances, or for providing incomplete information:

Main sources of budget variation:

1. Fence construction. Grant provided \$6,000 towards \$21,378.50 cost in conjunction with TCCS, with other items trimmed;
2. Rabbit fumigation. Contractor certified to ACT Government requirements could not be located;
3. Volunteer hours. Were more than anticipated due to extra on ground work and species survey.

Must be no more than 100 words.

Certification and Feedback

*** indicates a required field**

Certification

This section must be completed by an appropriately authorised person on behalf of the applicant organisation or the projects Auspicing Organisation.

I certify that to the best of my knowledge the statements made within this report are true and correct, and

I understand that:

- the applicant organisation/Auspicing Organisation has been approved for this grant;
- that we are required to accept the terms and conditions of the grant as outlined in the Deed of Grant or subsequent Deeds of Variations.
- Project Reporting and Acquittal is a requirement of the Deed of Grant or any approved variations and must be completed by an appropriately authorised person on behalf of the applicant organisation or the projects Auspicing Organisation.

I agree

Yes No

Name of authorised person *

Prof Jamie Pittock
Must be an Authorised Member of the applicant/auspicing organisation who has delegation to certify funding and expenditure

Position *

Convenor, Friends of Dryandra Woodland
Position held in applicant/auspicing organisation (e.g. CEO, Treasurer)

Contact Phone Number *

0407 265 131
We may contact you to verify that this application is authorised by the applicant organisation

Contact Email *

pittockj@yahoo.com
Must be an email address.

Date *

22/07/2023
Must be a date

Feedback

You are now nearing the end of this form. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

Please indicate how you found the acquittal process:

Very easy Easy Neutral Difficult Very Difficult

Did you find the reporting process useful in helping to understand your own work?

Yes
 No

How many minutes in total did it take you to complete this form?

210

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Estimate in minutes (i.e. 1 hour = 60)

Please provide us with your suggestions about any improvements and/or additions to this form that you think we need to consider:

Drop down menus for budget is confusing. Needs updating for FY23 dates. Possible to automatically upload approved budget data?

Must be no more than 100 words.