

Instructions for Grantees

Instructions for Grantees

This form is designed to help us understand the challenges, triumphs and insights you experienced and gained while running your funded project.

We want to know about your successes and challenges. This will help us to learn what we and others could do differently next time.

Reporting

Reporting against the project plan, outcomes and approved budget is a requirement of the deed of grant, or any deed of variations and must be completed by an appropriately authorised person on behalf of the applicant organisation or the projects auspicing organisation.

To the best of your knowledge the statements made within this report need to be true and correct, whilst understanding that you as the applicant organisation/auspicing organisation were approved for this grant and accepted the terms and conditions as outlined in the deed of grant or any other deed of variations relating to the project.

Term of the Grant

The Grants are for a specified period as set out in the guidelines unless a **variation** has been approved.

Timeframe

You **have a month** to complete this acquittal form after receiving it by email.

Please fill out the form as directed in the instructions or email your received containing the link to this form.

If there is any reason you are unable to complete this form by the due date please advise us by contacting the Grants Coordinator by phone on 62077331 or by emailing; actnrm@act.gov.au

Please ensure that:

- **Completion of this form has been overseen by those in your organisation that have an intimate knowledge of the funded project.**
- **Financial information is completed by an appropriately authorised person on behalf of the applicant organisation or the projects auspicing organisation.**
- **In filling out this form, that you have attached all supporting documentation where indicated in the reporting process.**

Privacy Statement

All information in this report is public information, except for all personal and financial information which will remain confidential.

We pledge to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*. To view our privacy statement, go to [ACT Government Privacy Policy](#)

Project Report

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Project Title

Dryandra Woodlands Rehabilitation (year 2)

This question is read only.

Application Number

ENV202200045

This field is read only.

Grant Recipient

Friends of Dryandra Woodlands

Auspicing Organisation

Molonglo Conservation Group

If Grant Recipient and Auspicing Organisation is the same write as above

Mailing Address

18 Caladenia St O'Connor ACT 2602

Phone Number

0407 265 131

Email Address

pittockj@yahoo.com

Project Summary

Our work in this second year continued the restoration of 15 ha of significant, urban park bush land between Black Mountain and Bruce Ridge Nature Reserves, land bound by Barry, Dryandra and Fairfax streets. This land is habitat for a number of species of threatened orchids. The number of species of plants and animals recorded has increased from 432 to 520 this year. In FY22 we focused on regrowth weed control, particularly of African lovegrass, blackberry, blue

periwinkle, caterpillar grass, stinkwort, St John's wort, and serrated tussock. Extensive removal

of woody weeds was undertaken. We now aim to complete this work in FY23. We expanded planting of indigenous understory species across the degraded lands portions in the woodland, and removed a lot of rubbish. Post lock down, six work parties were held in FY22, with 48 volunteers contributing 418 volunteer hours of work to conserving the woodland. The project has involved extensive collaboration with TCCS to manage illegal activities, identify and remove asbestos, and plan boundary fencing to further restrict off-road vehicle access in FY23.

Must be no more than 250 words.

Please summarise all project activities in relation to the Project Plan.

Evidence of Delivery

Please provide two pieces of evidence for delivery of your project. This could be a document created, before and after photos or other similar items.

Evidence 1

Filename: Dryandra woodland restoration photos FY22.pdf

File size: 8.4 MB

Please attach evidence of your on-ground activities

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Evidence 2

No files have been uploaded

Please attach evidence of your on-ground activities

Project - Duration

Start Date

01/07/2021

Must be a date.

Finish Date

30/06/2022

Must be a date.

Has this project achieved the activities and milestones required? *

- No
 Yes

If the project didn't achieve the activities and milestones required please describe why?

Must be no more than 250 words.

Project - Outcomes

What outcomes were generated as a result of this project?

Outcomes are the changes that have occurred as a result of your project. Generally outcomes can be framed as an increase or decrease in one or more of the following:

- Skills, knowledge, confidence, aspiration, motivation,
- Actions, behaviour, change in policy.
- Social, financial, environmental, physical conditions.

We also want to learn more about how you tracked the outcomes of your initiative - what you measured and how.

Finally we also want to know if you encountered any unexpected outcomes generated by your project?

Please answer the questions below. Leave blank any fields that do not apply to your project.

What Outcomes were generated by your project?

1. Woody weed control was undertaken by contractors of Melaleucas over extensive areas. Volunteers undertook more focused control of Acacia boormanii in orchid habitat. More remains to be completed in FY23. Largely completed.
2. Rabbit mapping. Volunteers mapped rabbit warrens. Completed.
3. Rabbit control. Contractors were unavailable to fumigate rabbits. Alternative arrangements are proposed for FY23. Incomplete.
4. Weed spraying. Contractors sprayed weed grasses and forbs. The most invasive species (African Lovegrass, Chilean Needlegrass, Serrated Tussock, Blackberry) were extensively

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controlled resulting in extensive regeneration of native understory species. Lower priority species (Paspalum, Fescue) remain to be fully treated. Volunteer spraying mopped up some minor infestations of these species plus Vinca. A wet growing season increased weed incursions. Largely complete.

5. Weed control by volunteers. Volunteers undertook a lot of weed control, including: hand removal of Ivy and Japanese Honeysuckle, cutting and daubing Acacia boormanii and baileyana, and spot spraying of weed grasses and forbs. Completed as planned.

6. Rubbish removal. Some rubbish was removed but work was refocused on weed control. Collaboration with TCCS resulted in asbestos removal by contractors. Partly complete.

7. Volunteer work parties. Target was 4 events and 350 hours but 6 were held with 418 volunteer hours of work. Exceeded.

8. Species inventory. Species recorded on Canberra Nature Map (primarily by Con Boekel and Ned Johnston) increased from 432 to 520. Exceeded.

8. Planting. Volunteers dug planting holes to free up funds for contractor weed control. Volunteers planted 300 x understory species. Complete.

How did you track these outcomes?

1. Weed control. Extensive control was mapped onto ACT Field Maps.
2. Species records were uploaded to Canberra Nature Map.
3. Volunteer work party records have been maintained by FDW.
4. Photos have been taken of key work areas (see a selection attached).

Where any of your outcomes unexpected? If so why?

a) A second wet growing season resulted in increased weed infestation, including of Patterson's Curse and Stinkwort. Further, wet weather led to the death of some of the woody species planted in FY21.

b) ACT Government requirements for rabbit control contracts to be certified, despite an experienced contractor being keen to undertake the work, proved impossible to meet as ACT and NSW TAFE colleges were not running training programs.

Dealing with challenge

Were there any challenges encountered and, if so, how did they influence the outcomes?

1. COVID lock down in 2021 delayed the start of work.
2. Lack of available certified rabbit control contractors delayed fumigation treatment.
3. Another wet growing season resulted in increased weed infestation.
4. Further asbestos contamination was identified, requiring enhanced WHS procedures and TCCS collaboration for removal.
5. Wet weather led to the death of some of the woody species planted in FY21 on the western part of the site, however the understory species have had a high survival rate, leading to our decision to supplement understory plantings in FY22.
6. A water tank was stolen. TCCS kindly replaced it.

Must be no more than 100 words.

Outline any actions taken to rectify challenges and/or improve the project outcomes

The greater weed control challenge in FY22 was met in part by reallocating grant funds to the contractor from rabbit control, that was unable to proceed, and by volunteers

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undertaking more work.

There have been a number of incidents of illegal vehicle entry onto the site to access services, steal firewood and dump green waste. Collaboration with TCCS has resulted in plans to better fence the site and increase surveillance.

Collaboration from TCCS staff has been essential to delivering good outcomes. In particular, Allan McLean and Yogesh Vashist have coordinated timely and strategic interventions to get better outcomes.

Must be no more than 100 words.

Do you or your organisation have any plans to continue, monitor or further develop this project beyond the funded period?

- Yes
 No

If yes, please outline your plans for the project.

FDW and MCG have received an ACT Environment Grant for FY23 for a third year of major interventions. Priority activities include further weed control and rubbish removal, supplementary planting, boundary fencing, and erosion control on a major bike and walking track. It is hoped that this 3rd year of work may improve the site to a 'care and maintenance' condition.

Must be no more than 100 words.

Project Outputs

What outputs did your project generate?

These are the tangible items a project generates.

Examples would include

- the number of trees planted,
- area of planting (Hectares),
- area of weed treatment (Hectares),
- the number of volunteers engaged in the project,
- the number of pest species eradicated.

List your initiative's outputs below, including numbers and timeframes where possible. Leave blank any fields that do not apply to your project.

Number	List	Type of Treatment
Must be a number.	Attach Evidence of delivery ie: List of weed and pest species treated, trees/shrubs planted, grassland species planted, attendance record volunteers	From the drop down list choose achievement output
300	<i>No files have been uploaded</i>	Plants Planted
15	<i>No files have been uploaded</i>	Hectares Planted/Treated
18	<i>No files have been uploaded</i>	Pest/Weed Treated
48	<i>No files have been uploaded</i>	Volunteers engaged
6	<i>No files have been uploaded</i>	Events
418	<i>No files have been uploaded</i>	Other

88	<i>No files have been uploaded</i>	Other: New species recorded to Canberra Nature map
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Lessons Learned

What did you learn as a result of undertaking this project?

1. Restoration of this sort of bush site is substantially dependent on seasonal conditions in terms of weed control priorities and the survival of plants.
2. Repeated spraying of weed grasses can result in revegetation by native understory species over time in the right place.
3. There is tremendous expertise in community volunteers that can be harnessed to achieve better conservation outcomes, e.g. the astonishing inventory of 520 plant and animal species undertaken at this site, largely by two volunteers.

Must be no more than 100 words.

We are particularly interested in lessons that may help others undertaking similar work. Think about what you learned about your inputs (money, skills, personnel, time - too much; too little; about right?); your assumptions (were they 100% right, only partly right, or were the results a complete surprise?); and the context of the project/program (timing; targeted beneficiaries; geographic settings - were they right; wrong; about right?)

Communication Material

Has the project produced any visual, audio representations, documents, or advertising?

- Yes
 No

Please provide an example of your communication

No files have been uploaded

and/or

Provide web link:

Must be a URL

and/or

Provide additional details:

Please include captions, if relevant

Have you obtained permission from participants/volunteers to use the images in any media in regard to the project?

- Yes
 No

Financial Report

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*** indicates a required field**

Project Income & Expenditure

IMPORTANT:

Financial Reporting against the Projects Approved Budget is a requirement of the Deed of Grant or any Deed of Variations and must be completed by an appropriately authorised person on behalf of the applicant organisation or the projects Auspicing Organisation.

Please complete the Financial Report for all actual expenditure including government, nongovernment and private, as well as any in-kind contributions.

IMPORTANT:

Only documentary evidence substantiating the expenditure against the Grant funding must be attached.

Use the 'Notes' column to provide any additional information you think we should be aware of.

Project Income

In accordance with the Deed of Grant or any Deed of Variations you have been provided with funding to this value. Please complete the financial statement of all actual income per your Approved Project Budget, including government, nongovernment and private, as well as any in-kind contributions.

Use the 'Notes' column to provide any additional information you think we should be aware of.

Project Income Item (as per Deed of Grant Project Budget)	Project Budget Approved Item - (\$ Allocated GST Exc)	Actual Budget Item Income (\$ GST Exc)	If different from Application Approved Budget Item indicate approval of change
Select the category from the dropdown list. Oone per line	Must be a dollar amount	Must be a dollar amount.	
2020-2021 ACT Nature in the City Grant Funding	\$14,495.00	\$14,495.00	
2020-2021 In-kind Contribution	\$14,611.00	\$17,439.00	No
	\$	\$	
	\$	\$	

Project Budgeted Expenditure Items	Budgeted Expenditure Amount (\$ GST Exc)	Actual Expenditure (\$ GST Exc)	Notes

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		Must be a dollar amount.	
Other: Rabbit fumigation	\$2,400.00	\$0.00	Unable to proceed
Other: Woody weed felling	\$2,200.00	\$4,659.17	More work than expected
Other: Weed spraying	\$6,000.00	\$7,523.43	Greater need in wet year
Other: Auger planting holes	\$645.00	\$0.00	Undertaken by volunteers
Other: Plants and guards	\$1,800.00	\$862.40	Recycled some stakes and guards
Other: Volunteer work	\$14,611.00	\$17,439.00	Extra volunteer work
Other: MCG administration	\$1,450.00	\$1,450.00	

Income & Expenditure Totals

Income Total

\$31,934.00

This number/amount is calculated.

Expenditure Total

\$31,934.00

This number/amount is calculated.

Income - Expenditure

\$2,828.00

This number/amount is calculated.

Please PDF all copies of receipts for items purchased with grant funds and attach as a single document.

Filename: Reciepts for Dryandra project FY22 ACT NitC grant.pdf

File size: 577.7 kB

NOTE: Max 5mb per file

BUDGET DISCREPENCIES

Please explain reasons for any major variances, or for providing incomplete information:

Funds unable to be spent on rabbit fumigation, and from volunteers digging planting holes, were reallocated to weed control.

Must be no more than 100 words.

Certification and Feedback

* indicates a required field

Certification

This section must be completed by an appropriately authorised person on behalf of the applicant organisation or the projects Auspicing Organisation.

I certify that to the best of my knowledge the statements made within this report are true and correct, and

I understand that:

- the applicant organisation/Auspicing Organisation has been approved for this grant;
- that we are required to accept the terms and conditions of the grant as outlined in the Deed of Grant or subsequent Deeds of Variations.
- Project Reporting against the Project Plan, Outcomes and Approved Budget is a requirement of the Deed of Grant or any Deed of Variations and must be completed by an appropriately authorised person on behalf of the applicant organisation or the projects Auspicing Organisation.

I agree

Yes No

Name of authorised person *

Ms Karen Williams
Must be an Authorised Member of the applicant/auspicing organisation who has delegation to certify funding and expenditure

Position *

President, MCG
Position held in applicant/auspicing organisation (e.g. CEO, Treasurer)

Contact Phone Number *

0427 803 896
We may contact you to verify that this application is authorised by the applicant organisation

Contact Email *

president@molonglo.org.au
Must be an email address.

Date *

31/07/2022
Must be a date

Feedback

You are now nearing the end of this form. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

Please indicate how you found the acquittal process:

Very easy Easy Neutral Difficult Very Difficult

Did you find the reporting process useful in helping to understand your own work?

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- Yes
- No

How many minutes in total did it take you to complete this form?

180

Estimate in minutes (i.e. 1 hour = 60)

Please provide us with your suggestions about any improvements and/or additions to this form that you think we need to consider:

Must be no more than 100 words.