

## ACT Environmental Grants Program Application Form

**\* indicates a required field**

### About the Program

**This application form is for the ACT Environmental Grants Program which includes the Environment, Nature in the Cities and Environmental Volunteer Assist Grant streams.**

The program provides an opportunity to support and empower the community to address environmental issues, restore and conserve natural places that are special to them, and engage other community members to do the same. The program helps to build community awareness and assists with the capacity of the community that play a valuable role in caring for the environment of the ACT.

The ACT Environmental Grants Program Guidelines are available at: <https://www.environment.act.gov.au/act-nrm/grants-and-support-packages/act-environment-grants>

**If you have any questions, issues or concerns in regards to the grants contact the Grants Coordinator, on 62077331 or by emailing: [actnrm@act.gov.au](mailto:actnrm@act.gov.au)**

If afterhours and you have a technical issue please contact Smarty Grants directly by emailing [service@smartygrants.com.au](mailto:service@smartygrants.com.au) or phoning 03 93206888.

### How did you hear about the 2023-2024 ACT Environmental Grants Program?

We would like to be able to gauge our exposure for the Grants Program. Please select the option where you heard about the Grants Program.

#### How did you hear about the Grants Program \*

- Other:
- [environment.act.gov.au](http://environment.act.gov.au)
- Facebook
- Media and Radio
- Local Environment Groups
- Regional Agriculture Landcare Facilitator Newsletter
- Previous Applicant

Please select 1 site you heard about the current round of the Grants.

### Application Prerequisites

**Applications close: 11:59pm on Friday 31st of March 2023**

***Incomplete applications and/or applications received after the closing date will not be considered.***

Before completing this application form, it is important that you make yourself familiar with all of the requirements to be included in your application.

#### Before filling out this application please confirm: \*

- I have read and understood the ACT Environmental Grants Program Guidelines.
- I am able to demonstrate alignment between my project and the funding priorities of the grant program.
- My organisation is incorporated, or is sponsored by an incorporated organisation for this

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### Application No. ENV23/24037 From Toss Gascoigne - DRAFT

application.

- My project is located in the Australian Capital Territory.
- I am able to demonstrate financial viability of the project and organisation I am representing.
- I am not representing a political party, or government agency.
- My organisation (or sponsor) prepared to enter into a deed of grant with the Territory.

PLEASE NOTE: All boxes must be selected to meet the eligibility requirements to proceed with this application

## Contact Details

**\* indicates a required field**

### Privacy

We pledge to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*. To view our privacy statement, go to:

<https://www.planning.act.gov.au/about-us/privacy>

### Application Summary

#### **Name of Applicant \***

Mt Pleasant Parkcare Group

If you are an individual or other non-incorporated applicant you will need to lodge your application through an incorporated organisation (Sponsor) (See ACT Environment Grants Program Guidelines).

#### **Does your application need sponsorship? \***

Yes  No

Refer to sponsorship in the ACT Environment Grants Program Guidelines

#### **Sponsor \***

Molonglo Conservation Group

If none is required put N/A. See ACT Environment Grants Program Guidelines for more information.

#### **Project title \***

Controlling vinca, the scourge of ACT Conservation Reserves

### Primary contact details

#### **Please insert name of primary contact for the project \***

Toss Gascoigne

This is the project manager within the incorporated organisation or sponsor responsible for delivering the project.

#### **Position within organisation**

Convenor, Mt Pleasant Parkcare Group

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This is the Project Manager within the incorporated organisation (the Sponsor).

#### Address \*

56 Vasey Cres  
Campbell ACT 2612 Australia  
Address Line 1, Suburb/Town, State/Province, and Postcode are required.  
If your project requires sponsorship, this is the address of the sponsor.

#### Phone Number \*

0408 704 442  
Must be an Australian phone number.  
If your project requires sponsorship, this is the phone number for the primary contact from the sponsor.

#### Contact Email \*

[director@tossgascoigne.com.au](mailto:director@tossgascoigne.com.au)  
Must be an email address.  
If your project requires sponsorship, this is the email address for the primary contact from the sponsor.

## Applicant type - Individual or Non-Incorporated Organisation

**\* indicates a required field**

### IMPORTANT

**If you are an individual or other non-incorporated applicant you will need to lodge your application through a sponsor who is an incorporated organisation.**

***Please attach a copy of a letter from your selected sponsor organisation agreeing to the requirements as outlined ACT Environmental Grants Program Guidelines.***

#### Letter from sponsor \*

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Filename: MCG Letter of Support - Mnt Pleasant.docx  
File size: 57.8 kB

Please attach a copy of a letter from your selected (Sponsor) Incorporated Organisation agreeing to the requirements as outlined on page 4 and 5 of the 2022-2023 ACT Environment Grants Program Guidelines (Role of the Sponsor).

## Sponsor ABN and GST Registration

#### Sponsor ABN \*

78 210 867 987

Information from the Australian Business Register	
ABN	78 210 867 987
Entity name	Molonglo Conservation Group Incorporated
ABN status	Active

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<b>Entity type</b>	Other Incorporated Entity
<b>Goods &amp; Services Tax (GST)</b>	Yes
<b>DGR Endorsed</b>	Yes
<b>ATO Charity Type</b>	Charity <a href="#">More information</a>
<b>ACNC Registration</b>	Registered
<b>Tax Concessions</b>	FBT Rebate, GST Concession, Income Tax Exemption
<b>Main business location</b>	2620 ACT

*Information retrieved at 11:32am today*

Must be an ABN.

## Sponsors Contact Details

### Sponsor Primary Address \*

Molonglo Conservation Group  
12 River St  
Oaks Estate ACT 2620 Australia

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

### Sponsor Phone Number \*

0427 803 896

Must be an Australian phone number.

### Sponsor Email \*

president@molonglo.org.au

Must be an email address.

## Statement about the applicant and sponsor

**If you are an individual or a Non Incorporated body, please provide information about yourself to support your application. Please also provide a statement outlining the principal aims and objectives of your sponsor organisation. \***

MCG was formed in 2003 to develop and implement the Molonglo Catchment Strategy. The Group has been supported by the ACT, NSW and Australian Governments' environmental programs.

The Mt Pleasant Parkcare group was formed 9 years ago to protect this 57-hectare nature reserve of box-gum woodland area. Since inception we have run monthly working groups to remove weeds and revegetate the area. We work closely with ACT Park Rangers.

We have been assisted by students from ADFA and Radford College, who have joined our working parties for mass attacks on woody weeds. We keep the community informed through on our Facebook page: <https://www.facebook.com/groups/466922074094210>

A report commissioned by Parks and Conservation Services in 2022 as part of a management plan identified priority actions for 8 areas in the Reserve. We will refer to some of the report's recommendations in our proposal, but simply note here the success of an earlier program which controlled a large area of vinca with a combination of spraying, applying mulch and careful follow-up. (p 27)

The report nominates as a top priority to "carefully control Periwinkle and other noxious

weeds along creek area.” (page 27). That is our focus in this application.  
Must be no more than 200 words.

## Project Description

**\* indicates a required field**

### Funding Stream

**Funding Stream Applying for: \***

- Environment Grants
- Nature in the Cities Grants
- Environmental Volunteer Assist Grants

Please refer to the ACT Environmental Grants Program Guidelines to select the Funding Stream for this round of Grants. **IMPORTANT:** You can only apply for one stream per application but you can make multiple applications for each Stream ensuring you address the Funding Priorities for each Stream.

### Project Term

All projects are for a maximum of 12 months and if your application is successful and will commence from the Date of the signing of the Deed of Grant.

### Project Description

Please provide a description of your project, its intended outcomes and how it aligns to the funding priorities for the stream you are applying for. Make sure you provide accurate facts and information about your project. The funding priorities for each stream can be found in the ACT Environmental Grants Program Guidelines.

***This information may be used to showcase your project for media or communication purposes should your application be successful.***

**Project Description \***

Blue periwinkle (vinca) is the scourge of our reserve.

It poses “the greatest threat to biodiversity long term” and its control is nominated as a priority 1 activity. Periwinkle was mentioned 20 times in the 2022 report.

Our proposal is to reclaim areas of bush using an approach developed over many tests, many failures and innovations. Our experimental site is near the junction of the fire trails in the lower south-east corner of the reserve.

It was a monoculture – now it is “an area of Blue Periwinkle (Vinca) control, revegetation and mulching which is enabling the successful reestablishment of planted native vegetation ... the ecological function of this site is now significantly greater than it was prior, due to the high diversity of all plants which together improve soil condition and provide microhabitat for critical elements of food webs.” (Report p 26)

We are proposing to apply the same control methods to new areas. Our approach has four parts: spray, mulch, revegetate and monitor. We want to reclaim large areas smothered by periwinkle.

The funds will hire commercial sprayers and to truck the mulch to the site. These tasks are beyond the resources of PCS staff and the capacity of our group. Our contribution would be

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to identify the priority areas, direct the spraying program, help spread the mulch, conduct the revegetation program, and maintain the area.

Our proposal applies to all funding priorities, but particularly to:

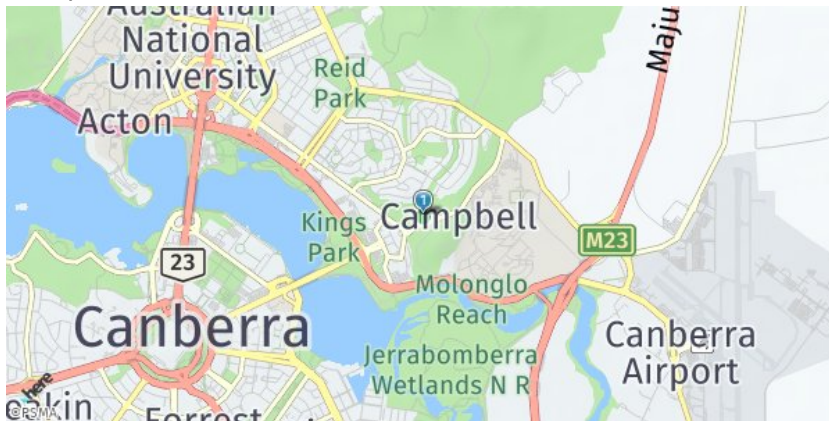
- Establishing biodiverse plantings, and
- Controlling invasive species.

Must be no more than 250 words.

Provide a short description (250 words recommended) of your project?

#### **Project Location \***

Northcott Dr  
Campbell ACT 2612 Australia



Latitude: -35.295162 | Longitude: 149.155455

Only applicable to on ground work

## Addressing the Merit Criteria

**\* indicates a required field**

### Project Merit Criteria

Your application will be assessed based on the information you provide against the merit criteria as described in the ACT Environmental Grant Program Guidelines. These include:

- **Alignment with funding priorities.**
- **Feasibility and effectiveness.**
- **Project planning.**
- **Value for money.**
- **Community engagement.**

More information about each of these can be found in the ACT Environmental Grant Program Guidelines .

**You must address all merit criteria for your application to be valid.**

### Merit Criteria 1: Alignment with funding priorities.

For Merit Criteria 1 please only answer the question related to the stream you are applying for. If you would like to apply for additional streams please submit additional applications.

**For more information please refer to the ACT Environment Grant Program Guidelines or contact the ACT Environment Grants Coordinator.**

## **Merit Criteria 1a: Alignment with Funding Priorities for the Environment Grants Stream**

**Please indicate which of the following funding priorities are relevant to your project.**

- Enhancing ecological condition and connectivity,
- Connecting people with nature,
- Protect native plants and animals,
- Rewilding Canberra,
- Caring for Country,
- Food and Fibre initiatives,

**Please describe how your project aligns with the funding priorities selected and improves the environment under the Environment Grants stream**

This application complies with several of the funding priorities of the ACT Environmental Grants:

- Enhancing ecological condition and connectivity,
- Connecting people with nature,
- Protect native plants and animals

Blue periwinkle is a major threat to the ecological condition of the reserve. As the 2022 report says:

"Control of Periwinkle and highly invasive weeds such will significantly improve biodiversity even if the other herbaceous weeds recolonise as diversity will increase in wetter years. The success of previous Periwinkle control programs demonstrate that it is possible to have a positive outcome with the investment of appropriate resources and ongoing follow up."

This project will apply our locally-developed approach for the control of blue periwinkle and replacing it with native vegetation. Our method has been developed over several years with the assistance of rangers and others, and we have a substantial successful site to demonstrate this.

In general, the work of The Mt Pleasant Parkcare group focusses on improving the condition and connectivity of the Mt Pleasant Nature Reserve by removing weeds and revegetating with plants native to the area. We aim to enhance the biodiversity in the urban areas of Campbell-Duntroon-Russell, by restoring the reserve to its original open grassy woodland state.

The project will connect people with nature. Our group engages with the local community and publicises its work through a Facebook page, links to other community groups and a noticeboard. We enjoy the continuing support of local residents, and since our inception 9 years ago over 200 individuals have participated in our working parties on the reserve. We engage with ADFA and other groups (the Green Army, Radford College, prisoner day-release scheme) to support these regular working parties.

Our project will protect native plants and animals. Replacing an invasive species (periwinkle) with plants native to the area will restore the vegetative cover and should also encourage native birds and animals to the area.

Over the nine years of our work, we have shifted our focus from an initial drive to remove large woody weeds such as Cootamundra wattles, to a combination of weed removal/control and revegetation. To this end we have been cultivating our own plants, growing from local seed kangaroo grass and acacias, and planting them in the reserve.

Must be no more than 500 words.

## **Merit Criteria 2: Feasibility and Effectiveness**

**In this section of your application you must address the following statements in regard to the feasibility and effectiveness of your project:**

- 1. What is the problem you have identified and how will your project help address that problem?**
- 2. Does your project include on-ground work? If yes please provide information about:**
  - the proposed scale and scope of on-ground activities using quantifiable measures. e.g. number of hectares to be revegetated and number of stems to be planted.**
  - evidence of current condition of the site(s) you propose working in. This information will be used as a project baseline and enable the project to be monitored and assessed.**
  - a photo showing the current condition of your site.**
- 3. Provide any site maps or plans that further conveys the effectiveness of your project, please upload.**

### **Merit Criteria 2: Feasibility and effectiveness of your project \***

#### **Problem**

The problem is the invasion of substantial areas of the reserve by blue periwinkle. The 2022 management plan report identified this as a very high priority.

"Control of Periwinkle and highly invasive weeds such will significantly improve biodiversity even if the other herbaceous weeds recolonise as diversity will increase in wetter years. The success of previous Periwinkle control programs demonstrate that it is possible to have a positive outcome with the investment of appropriate resources and ongoing follow up."

#### **Proposed solution**

The approach we use - spray, mulch, revegetate and monitor - transformed a significant patch of periwinkle into a glade of native vegetation. Our method has been tried and tested and found to be feasible. We have shown we can manage and monitor the treated area on an on-going basis.

Again we quote from the 2022 report:

"What was once a monoculture of Blue Periwinkle that continued to spread into high value areas, is now a diverse mix of exotic and native grasses, regenerating Eucalypts, and sedges. Although other environmental weeds and Periwinkle will need to be controlled ongoing, the ecological function of this site is now significantly greater than it was prior, due to the high diversity of all plants which together improve soil condition and provide microhabitat for critical elements of food webs."

#### **On-ground work**

We are looking at an area of about 5000 square metres. This is an area covered by periwinkle in lower region of the reserve, and the precise boundaries will be determined in consultation with the PCS rangers when the project is approved.

#### **Plans and maps and photos**



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Photos of the site are attached. A map of the area marking the location of the periwinkle is attached. A copy of the 2022 report is attached.

Must be no more than 500 words.

**Attach supporting documents \***

Filename: Healthy vinca.jpeg  
 File size: 196.1 kB

Filename: Mount Pleasant Landscape Plan Draft V4 Oct 2022 Ren Comments.pdf  
 File size: 5.9 MB

Filename: PCS Ranger Kym cutting vinca.jpeg  
 File size: 181.7 kB

Filename: Screenshot 2023-03-30 at 10.17.06 am.png  
 File size: 140.8 kB

Filename: Very healthy vinca.jpeg  
 File size: 176.2 kB

This could include site maps, current condition, plans etc.

**Merit Criteria 3 - Project Planning**

**In this section of your application, you must demonstrate that you have effectively planned your project. There is three steps to this criteria:**

- **Project plan,**
- **Post project maintenance,**
- **Monitoring, reporting and evaluation.**

**Merit Criteria 3a: Project Plan**

**Complete a project plan which shows the steps involved in undertaking your project including**

- **Key Steps/Activities (eg. recruitment of volunteers, quotes for works eg costings of plants and weed treatment)**
- **Description of activity (eg. email availability request to volunteer base)**
- **Timeline/Key Dates (eg. prior to planting day (Spring 2022))**

<b>Key step/activities</b>	<b>Activity</b>	<b>Timeline/Key Dates</b>	<b>Description</b>
Identity boundaries	Mark boundaries for area to be treated	About September 2023	Working with PCS rangers, mark our area to be treated
Engage contractor	To conduct spraying	September-October	Engage contractor to conduct spray when weather good and vinca growth is strong

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Deliver mulch	Hire truck and driver to deliver	November-December	As soon as the herbicide has taken effect we will deliver mulch to site and spread using a bobcat or similar.  This should be 3-4 weeks after spray applied (but note possible delays because of weather)
Revegetate area	Plant trees, grasses, understory	From December onwards	There will be an extensive program of revegetation, but this activity is dependent on the seasons and rainfall. We normally plant at 10 items per hour per person (this includes digging hole, planting the seedling, watering, mulching, installing tree guard and staking)
Maintenance	monitoring the new plantings, weeding	From the beginning of 2024	The area will require continuing maintenance after the spraying and revegetation. Follow-up control of the periwinkle will be required (weeding and spraying). The new plants will need constant monitoring, particularly through the first 12 months. Our experience is that monitoring and maintenance will be an ongoing activity

**Merit Criteria 3b : Maintenance of your project post end date**

Please describe how the outcomes of your project will be maintained after your project is completed.

**In 200 words or less describe how you will maintain the Project post project end date. \***

We will maintain the revegetated area through our regular working parties and other specially organised events.

We know from experience that the new area will require continuing maintenance after the spraying, mulching and revegetation. Follow-up control of the periwinkle will be required (weeding and spraying), although we expect close attention will reduce the need for this over time.

The new plants will need constant monitoring, particularly through the first 12 months. This includes weeding, regular plant inspections, replacement of dead plants, checking the tree guards and possibly watering. Tree guards need to be removed once plants have reached a certain maturity

Our experience is that monitoring and maintenance will be an ongoing activity  
Must be no more than 200 words.

### **Merit Criteria 3c: Monitoring and Evaluation of your Project**

**Please describe how you will monitor and evaluate your project. How will you determine if you have achieved your outcomes?**

**In 200 words or less describe how you will monitor and evaluate your project \***  
By visual inspection, and comparing before and after photos of the site.

A successful site will be free of periwinkle and the new plantings will become established.

By response of the community to the newly-revegetated areas. We will conduct a survey through our Facebook Page and the Campbell Community Association, seeking community reaction to the changes

We will visit and monitor the site regularly, and conduct working parties to carry out remedial actions as required  
Must be no more than 200 words.

### **Merit Criteria 4: Value for money**

**In the project budget below you must include the grant amount sought, and all other sources of funding, in-kind contributions, and volunteer and paid labour. The program is looking to gage a true value of the whole project particularly to determine value for money.**

#### **Merit Criteria 4a: Project Budget**

**In the budget below , you must:**

- 1. Provide an itemised budget of all expenses and a justification of how the items of expenditure are calculated.**
- 2. Include all sources of funding, as well as any in-kind contributions to enable the full scope of the value of the project to be ascertained.**
- 3. All amounts are to be GST exclusive.**
- 4. General volunteer labour can be costed at \$41.72 per hour.**
- 5. Specialist labour can be costed at current average industry rates.**
- 6. A maximum rate of 10% of total grant funding sought may be attributed to administrative costs.**

<b>Item</b>	<b>Basis of costing</b>	<b>Grant Funding Requested</b>	<b>Applicant Contribution</b>	<b>Budget</b>
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eg, plants, weed contractor, materials, equipment hire, communications, admin costs etc labour	eg, cost of seedlings, cost per hectares of treatment, contracted hours, volunteer hours)	(GST Exclusive) Must be a dollar amount.	(GST Exclusive) Must be a dollar amount.	This number/amount is calculated.
Hire spray contractors	Daily rate for truck-mounted spray operation with two operators	\$4,500.00	\$470.00	\$4,970.00
Hire truck and driver to deliver mulch	Hourly rate \$143 (incl. GST)	\$3,500.00	\$470.00	\$3,970.00
Hire bobcat and driver	hourly \$132 (incl. GST)	\$1,056.00	\$940.00	\$1,996.00
Purchase plants, fertiliser, stakes, guards	\$7 per plant includes plant, fertiliser, tree guard, stakes,	\$3,500.00	\$3,000.00	\$6,500.00
Contingency fund	For unexpected costs	\$2,000.00	\$0.00	\$2,000.00

**Total Funds Requested**

\$14,556.00

This number/amount is calculated.

**Total Applicant Contribution**

\$4,880.00

This number/amount is calculated.

**Total Budget**

\$19,436.00

This number/amount is calculated.

What is the total budgeted cost (dollars) of your project?

**Merit Criteria 5: Community Engagement**

In this section of your application, please indicate:

1. **An estimation on the number of community member (including Volunteers), you intend to engage in your project,**
2. **What the demographics of these community members are,**
3. **How you will engage these community members? Workshops? On ground activities?**
4. **How will the projects and outcomes be communicated to a wider audience?**
5. **What other groups or organisations you are partnering with (optionally attach any letters of support).**
6. **What each partner/s is/are responsible for or contributing to your project.**

**Merit Criteria 5: Level of Community and Stakeholder Engagement \***

The number of community members

A. We have a dozen regular volunteers and they will contribute. We have held talks with employees of DHL who have been involved in community planting days and are interested in extending this activity. We will also invite others to join our planting activities,

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groups from ADFA and from the 70 volunteers from family groups who contributed to a revegetation project behind the Campbell shops

The demographics of the community members

A A mix of working and retired people, equally divided males and females. The people involved in the Campbell shops project are mostly family groups with young children, plus some retirees

How you will engage these community members? Workshops? On ground activities?

A. We will train them to plant grasses, shrubs and trees by demonstrating the correct techniques and the steps to be taken. Then divide them into pairs or threes, provide equipment and tools and set them to work.

How will the projects and outcomes be communicated to a wider audience?

A. Through our Facebook Page <https://www.facebook.com/groups/466922074094210>. In conjunction with PCS, we will consider issuing a media release to local TV, print and radio (for a previous event we were interviewed in the field by a radio station)

What other groups or organisations you are partnering with (optionally attach any letters of support).

A. At this stage, just PCS. But ADFA has twice helped us with our projects and we will investigate the possibility of seeing if their international students would like to join us for planting. Radford College have also been involved in revegetation activities in our reserve.

What each partner/s is/are responsible for or contributing to your project.

A. PCS manages the reserve and all our activities are undertaken with their permission. They are active and willing participants and at an earlier community event provided tools and a BBQ lunch for ADFA students

Must be no more than 500 words.

### **Attach letters of support (optional)**

*No files have been uploaded*

## Approvals, Licences and Authorisations

**\* indicates a required field**

### **Land Manager Support for Project**

**Please upload the appropriate evidence that the Landholder or Land Manager supports your project. More information about approvals can be found in the ACT Environmental Grants Program Guidelines.**

**Does your project include work on land which is not owned by you? \***

Yes  No

**Please upload evidence of project support from Land Manager or Landholder. \***

Filename: Letter of PCS Support - Molonglo Conservation Group VInca project.pdf  
File size: 120.7 kB

**Please note while we only require evidence of project support at the time of application. If successful you will be required to submit any full authorisations, approvals or permits that they may require for your project to proceed.**

## **Additional Approvals or Authorisations?**

Does your project require additional approvals or authorisations. Example could be if your project is on sites which are of cultural or heritage significance.

If unsure please contact the ACT Environmental Grants Coordinator to discuss your project.

**Please allow sufficient time to obtain the appropriate approvals or authorisations.**

**Does your project require additional approvals or authorisations? \***

Yes  No

If yes, please refer to the ACT Environment Grants Program Guidelines guidelines for more information. If you havent recived required documentation in time, please submit evidence that the process has been started. If successful you will be required to submit your final documentation before your project can proceed.

## **Licences**

Does your project require additional licences in order for it to proceed? Example could be is if you have a project where their is interaction with native plants and animals?

If unsure please contact the ACT Environment Grants Coordinator to discuss your project.

**Please allow sufficient time to obtain the appropriate licences.**

**Does your project require additional licences? \***

Yes  No

If yes, please refer to the ACT Environment Grants Program Guidelines guidelines for more information. If you havent recived required documentation in time, please submit evidence that the process has been started. If successful you will be required to submit your final documentation before your project can proceed

## **Risks and Mitigations**

**\* indicates a required field**

**Determine the potential risks to the project.**

**There are four steps to fill out the risk assessment bellow:**

1. Firstly In the risk assessment below detail any issues, risks, constraints or knowledge gaps that may inhibit the project achieving its objectives in the table below.
2. Then estimate the consequence and likelihood of each of the risks identified and put them in the risk assessment.
3. Then using the risk matrix at the bottom of the page identify the risk level (Low, Medium, High, Extreme) of any potential risks to the project and put that in the assessment.
4. Finally describe how you will respond to the risks identified in the project.

**If you need assistance with the form please contact the ACT Environmental Grants coordinator.**

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**Example:** Identified Risk: Dry conditions impacting plants; Consequence: Major (the planting could fail); Likelihood: Likely (Canberra gets hot); Risk Level: Extreme (Could jeopardise the project outcomes); Response: Monthly supplementary watering over summer.

**Project Risk Assessment**

<b>Potential risk</b>	<b>Consequence</b>	<b>Likelihood</b>	<b>Risk Level</b>	<b>Proposed response</b>
The description should provide an understanding of the context of the risk, as well as its likely cause and possible consequence				What will you do to mitigate or manage the risk? How does the project design address the risk
Cuts and scratches from working in the bush	Minor *	Possible *	Low *	Carry first aid kit. Three of our members have completed PCS first aid training
Professional spray team being affected by spray drift	Minor	Rare	Low	Discuss possibility with contractors
Human-heavy machinery collision, with bobcat or trucks carting mulch	Major	Rare	Low	Very unlikely. It would require ambulance attendance. All team members carry a phone
Injury from tools used to plant seedlings: spade, mattock, bucket, wheelbarrow	Minor	Unlikely	Low	Carry first aid kit. Three of our members have completed PCS first aid training. In case of more serious injury, call an ambulance

Snake bite	Major	Rare	Low	Very unlikely. First apply first aid. Three of our members have completed PCS first aid training. Then summon an ambulance. All team members carry a phone
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## Insurance

**\* indicates a required field**

### Evidence of Public Liability Cover of Sponsor

Refer to the ACT Environment Grants Program Guidelines - Insurance.

If you are successful with your application your Sponsor will be required to enter into a Deed of Grant with the Territory and they will be required to provide evidence that they either have:

- a current public insurance policy with a minimum cover of \$20 million (Certificate of Currency); or
- has obtained a valid quote for a public insurance policy with a minimum cover of \$20 million.

#### Evidence of Insurance Cover \*

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Filename: ALL Certificate of Placement Landcare - Liability (3) (1).pdf

File size: 115.0 kB

Upload a current Public Liability Insurance policy (Certificate of Currency) or a valid quote for a Public Liability Insurance with a minimum of \$20 Million

### Evidence of Level of Volunteer Accident Insurance Cover

#### Insurance Cover

Refer to Environment Grants Program Guidelines - Insurance.

If you are successful with your application your Sponsor will be required to enter into a Deed of Grant with the Territory. If your project utilises a volunteer base, your Sponsor will be required to provide evidence that they either have:

- a current Volunteer Accident Insurance policy with a minimum cover of \$10 million (Certificate of Currency); or
- has obtained a valid quote for a Volunteer Accident Insurance policy with a minimum cover of \$10 million.

#### Evidence of Insurance Cover

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Filename: ALL Certificate of Placement Landcare - Liability (3) (1).pdf

File size: 115.0 kB



# 2023-2024 ACT Environmental Grants Program

## ACT Environmental Grants Program: Application Form

### Application No. ENV23/24037 From Toss Gascoigne - DRAFT

Upload a current Voluntary Workers Insurance policy (Certificate of Currency) or a valid quote for a Voluntary Workers Insurance policy with a minimum of \$10 Million

## CHECKLIST

**\* indicates a required field**

Before submitting your application please ensure that:

\*

- You have completed all sections of the application form applicable to your project.
- You have uploaded approvals from landholder/managers to conduct your project on their land (Required as part of your applications eligibility).
- If applicable, you have uploaded copies of any authorisations required (Example: ACT Heritage support/agreement).
- If applicable you have uploaded copies of location of the specific area you intend to undertake your project.
- You have uploaded all documentation in relation to Public Liability and Volunteer Workers Insurance (Certificates of Currency).
- If applicable , you have uploaded all relevant licences that may be required for your project (Example interacting with Native Plans and Animals).
- If you are an individual or non-incorporated organisation, you have uploaded letters of agreement from your Sponsor (Incorporated Organisation)
- You have completed all Sections relating to the Merit Criteria.

Please tick each statement that is applicable as verification of your completed application

## Authorisation

This section must be completed by an appropriately authorised person on behalf of the applicant (the Sponsor) or Incorporated Organisation.

**I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in the letter of approval.**

**If successful, I certify that we are eligible to enter into a Deed of Grant with the ACT Government and understand the implications and obligations of the funding.**

**I agree \***

Yes

**Name of authorised person (Sponsor or Incorporated Organisation) \***

Mr Toss Gascoigne

Appropriately Authorised Person for the Incorporated Organisation

**Position \***

Convenor, Mt Pleasant Parkcare Group

Position within the Incorporated Organisation

**Contact Phone Number \***

**2023-2024 ACT Environmental Grants Program**  
**ACT Environmental Grants Program: Application Form**  
**Application No. ENV23/24037 From Toss Gascoigne - DRAFT**

0408 704 442

Contact Number of the Authorised Person of the Incorporated Organisation

**Contact Email \***

[director@tossgascoigne.com.au](mailto:director@tossgascoigne.com.au)

Must be an email address.

Email address of the Incorporated Organisation

**Date \***

30/03/2023

Must be a date.